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C	Item	Update	Actions and recommendations	Who
	Calne CATG - Date of meeting: 19th December 2019			
1.	Attendees and apologies			
		Attendees: Chair: Christine Crisp (Wiltshire Council) Ed Jones (Calne Without and Parish Forum)) Jeff Files (Hilmarton) Mark Stansby (Wiltshire Council Senior Traffic Engineer) Rob Robinson (Heddington) Mark Edwards (Calne Town) Matt Perrott (Wiltshire Council Local Highways Engineer) Jane Marshall (Compton Bassett) Anne Henshaw (CTG)	Area Board to note.	CC
		Apologies: Colin Pearson (Bremhill) Spencer Drinkwater (Wiltshire Council Principle Transport and Development Manager) Alexa Davies (Community Engagement Manager) Simon Tomlinson (Cherhill) Glenis Ansell (Calne Town Council)		
2.	Notes of last meeting			
		The minutes of the meeting held on 2 nd October 2019 were considered by the Area Board on 12 th November 2019, passing all recommendations.	Area Board to note.	CC

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3.	Financial Position			
		The current balance for this financial year, less previous commitments, stands at £29,339.81 (see Appendix 1).	Area Board to note.	CC
4.	Top 5 Priority Schemes			
a)	6011 & 6012 – Yatesbury The Avenue - White Gates / Village Nameplate / safety signs	All work complete and final account settled at £2,346.80, an underspend of £424.05. Parish contribution agreed as 30% of the final account. Parish Council to be invoiced and issue closed following payment.	Highways to issue invoice To recommend to the Area Board that this Issue be closed.	MS CC
b)	5751 – C15 at Lower Compton Speed Limit and Parking Restriction TROs.	Proposals for a 40 mph speed limit and parking restrictions (no waiting at any time) have been issued to legal team ahead of public consultation. See Appendices 2A and 3B. Awaiting date of public consultation.	Area Board to note	CC
c)	6459 – Calne Station Road – request for 20 mph speed limit and parking restrictions.	Proposals for a 20 mph speed limit and parking restrictions (no waiting at any time) have been issued to legal team ahead of public consultation. See Appendices 3A and 3B. Consultation period underway, closing on 13/01/20.	Area Board to note	CC
d)	6749 – Dropped Kerbs at the bus stop, Stockley Lane	A construction pack has been issued to the Contractor and work is due to commence on 6 th January for 3 days. Work now also includes the moving of the bench and new bus stop pole identified in issue 3-19-3.	Area Board to note	CC

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e)	6856 – Stockley – request for White Gateway Features / Coloured surfacing	A construction pack has been issued to the Contractor but a start date is not yet known.	Area Board to note	CC
5.	Other Priority schemes			
a)	6862 – Stockley The Knapp – request for warning signs	A new Give Way sign has been installed and the final account has been agreed at £163.05. Parish Council to be invoiced for £50.00. This will be included in the invoice for the work in Issue 6749.	Highways to issue Invoice	MS
b)	6465 – Road Safety/Vehicles mounting footpath at Curzon Street (narrow stretch).	Cost estimated at £6,500 (ball park) to widen path and put in flexible bollards. Matt Perrott has confirmed that some funding would be available from the Highways footpath budget to allow a split of costs between Town Council, CATG and Highways. Design work progressing well. Officers to meet contractor to discuss traffic management issues. A 2 day road closure is likely.	Area Board to note	CC
c)	6890 Derry Hill – request for waiting restrictions in the vicinity of the school	The restrictions will be introduced under an experimental Traffic Regulation Order, negating the requirement for pre-construction consultation. Parish Council has approved the plans. This will now go to the legal team for preparation of advertisements. Unlikely to be carried out until Spring 2020.	Area Board to note	CC

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d)	6778 - The Street / Middle Lane, Cherhill HGV issue	The Parish have chosen Unsuitable for HGVs signs to be mounted back to back, at two locations. Signs on order – awaiting installation.	Area Board to note	CC
e)	Issue 3-19-1 Calne Sand Pit Road / Britannia Drive junction – request for junction warning sign	Britannia Drive is unsighted to drivers heading northwest on Sand Pit Road towards Oxford Road. A junction warning sign is on order – installation likely to take place within 2 months.	Area Board to note	CC
6.	Other Requests / Issues			
a)	6425 – Request for Speed Limit Review at Studley, North of the A4.	The results of 3 metro counts taken at Studley village have been issued. The current speed limit is set at the National limit of 60 mph. Studley Lane, south of Norley Hill 85 th percentile = 26.4 mph Mean speed = 21.7 mph Studley Hill 85 th percentile = 22.9 mph Mean speed = 19.2 mph Norley Lane 85 th percentile = 23.5 mph Mean speed = 19 mph Parish Council have agreed that due to the low speeds there is no action for CATG and the issue can be closed. The Parish	To recommend to the Area Board that this Issue be closed.	CC

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		Council is to employ consultants to produce a road safety feasibility study for the whole Parish and will include this area. It is hoped the the study will identify visual measures to make drivers more aware of their surroundings and other road users in rural areas.		
b)	7057 A4 Quemerford – Speeding concerns within 40 mph section	<p>Highways have checked repeater sign spacing and condition of signs. Generally all good, 1 pair of repeaters can be replaced under maintenance programme.</p> <p>An upgrade to consider is a provision of carriageway roundels to supplement the repeater signs. 8 x roundels are estimated at £800.</p> <p>The Town Council to consider the proposal for the roundels and report back. Any alternative request for enhancing the 30mph signs will need to be submitted as a new Issue.</p>	<p>Highways to replace damaged repeater signs</p> <p>Town Council to consider roundels.</p>	<p>MS</p> <p>Town Council</p>
c)	7135 A3102 Goatacre – request for traffic management measures at The Green	<p>Recorded injury-collision history shows 2 collisions in 6 years up to 31-12-18. No data for 2019 is currently available. Both were recorded as “Slight” in severity. 1 involved a displaced motorcyclist and the other was a driver who failed an alcohol breath test. Site does not meet current intervention levels set by Highways.</p> <p>Highways have met with the Parish Council and the issue (damage to property) is of northbound vehicles failing to take the first right hand bend. It was noted that the chevrons at this location are life-expired, and offer low reflectivity at night. An estimate to upgrade the chevrons is in the region of £2,000.</p>	<p>Area Board to note</p> <p>Highways to replace signs</p>	<p>CC</p> <p>MS</p>

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		Parish Council are happy for the chevrons to be upgraded as part of the 2020/21 maintenance programme. Issue to remain open until work completed.		
d)	7159 Stockley – request to establish Community Speed Watch	<p>The results of 2 metro counts taken at Stockley have been issued.</p> <p>Stockley Road (current limit 30 mph) 85th percentile = 32.7 mph Mean speed = 27.3 Assessed as requiring no further action.</p> <p>“Broads Green road” (current limit 40 mph) 85th percentile = 41.1 mph Mean speed = 34.7 mph Assessed as requiring no further action.</p> <p>Parish Council have reported to local residents that the Community Speed Watch request cannot be supported. Issue to be closed.</p>	To recommend to the Area Board that this Issue be closed.	CC
e)	7187 Calne Anchor Road – speeding concerns	<p>The result of a Metro Count taken has been issued. The current speed limit is set at 30 mph.</p> <p>85th percentile = 26.3 mph Mean speed = 21.8 mph Assessed as requiring no further action.</p> <p>Cllr Thorne advised of the results and agreed that no further action can be taken.</p>	To recommend to the Area Board that this Issue be closed.	CC

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f)	<p>7233 Calne Ridgemoor / King Edward close junction – lack of give way markings to indicate priority at junction.</p>	<p>Highways has visited the site to consider the request for new road markings.</p> <p>To avoid the CATG paying an establishment fee for a road marking gang, Highways has ordered this work as part of an ad-hoc package of road marking jobs at a cost of no more than £300 to the CATG. The current establishment fee of a road marking gang is £915, excluding materials and temporary traffic management measures. The markings should be painted before the winter break.</p> <p>Calne Town Council to pay 30% of the £300. Wiltshire Council to add this cost to Calne Town Council invoice.</p>	<p>To recommend to the Area Board that this Issue be added to the Priority Schemes list and to allocate funding of £210.00</p>	<p>CC</p>
g)	<p>Issue 3-19-3 Stockley Bus Stop (The Knapp) – Request for Bus Shelter and ancillary work</p>	<p>The Parish Council has approved the full cost of the bus shelter with no funding from CATG requested. No highways objection to the shelter.</p> <p>The Parish Council and Wiltshire Highways have agreed the works and the cost which will be actioned as part of Issue 6749.</p>	<p>To recommend to the Area Board that this Issue be closed.</p>	<p>CC</p>
h)	<p>Issue 3-19-5 Derry Hill Church Road – Request for Bus Stop hard standing</p>	<p>Eastbound bus stop between Lansdowne Arms and 44 Church Road. Land not registered as public highway.</p> <p>Parish Council has met with the landowner, Bowood Estate, and await a detailed costing for the work which will be funded by the Parish Council. Parish Council to keep Matt Perrott advised of proposals.</p>	<p>To recommend to the Area Board that this Issue be closed.</p>	<p>CC</p>

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i)	Issue 3-19-6 Heddington Scotts Close – Request for Bus Stop infrastructure	<p>Parish Council has sent details to Highways of the site being considered for a bus stop hardstanding.</p> <p>A ball park estimate to provide a hard standing area is approximately £1,100.</p> <p>CATG agreed 70% contribution. Parish Council to approve a 30% contribution. Issue to be moved to the priority list.</p>	To recommend to the Area Board that this Issue be added to the Priority Schemes list and to allocate funding of £770.00	CC
j)	Issue 3-19-7 Calne (various roads) – Request for 20 mph Zone Signs to include road safety pictorials supplied by local school children	<p>New issue submitted by Town Council.</p> <p>These are approved traffic signs for use on the highway. They will cost between £200 and £550 per pair, depending on the supply of new support posts. These are requested at Woodsage Way, Springfield Drive, Carpenters Close and Amberley Close. Potentially 4 pairs of signs to the value of around £2,200.</p> <p>As this is an enhancement of existing signs CATG has suggested a 50:50 split of the costs with the Calne Town Council. Town Council to consider the offer in January 2020.</p>	<p>Area Board to note</p> <p>Town Council to consider funding offer</p>	<p>CC</p> <p>Town Council</p>
k)	Issue 3-19-8 Calne – Request for directional signs for Fynamore School.	<p>New issue submitted by Town Council.</p> <p>Direction signs for schools are usually charged to the school. Mark Stansby to discuss the request direct with the school and the issue to be closed.</p>	To recommend to the Area Board that this Issue be closed.	CC

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l)	<p>Issue 3-19-9 A3102 Hilmarton – Request for Speed Limit Review and associated works</p>	<p>New Issue submitted by Parish Council.</p> <p>This is linked to a planning application for a new private access, south of the village, approx. 25 metres from existing 40 mph limit.</p> <p>The planning application includes an access that is designed to be safe on a 50mph road. A review of the 40mph limit is unnecessary.</p>	<p>To recommend to the Area Board that this Issue be closed.</p>	<p>CC</p>
m)	<p>Issue 3-19-10 A4 Curzon Street (nr Savernake Drive) – Request to improve Pedestrian Crossing measures.</p>	<p>New Issue submitted by Town Council.</p> <p>This is linked to previous assessments of this site commissioned by the CATG in 2014 and 2019. The report in 2019 indicated that a pedestrian refuge island could be constructed but noted potential difficulties at times when buses are waiting at the westbound Bus Stop. A ball park estimate for construction was given as £9,500 to £12,500. This does not include for a topo survey estimated at £1,800.</p> <p>The Town Council would like to pursue the option for a pedestrian refuge. A topo survey is required to help produce a detail design and proper estimate.</p> <p>CATG agreed to fund 70% of the the topo survey (£1,800) without committing to full construction. Town Council to consider 30% of cost of topo survey in January.</p>	<p>To recommend to the Area Board that this Issue be added to the Priority Schemes list and to allocate funding of £1260.00</p> <p>Town Council to confirm contribution of £540.00</p> <p>Highways to order Topo Survey</p>	<p>CC</p> <p>Town Council</p> <p>MS</p>

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7.	Other items		
a)	Calne Community Transport Strategy.	<p>Update from Anne Henshaw:</p> <p>A shortlist of options has been produced and will be agreed by the group in January and then presented to the community. It will then go to Wiltshire Council for formal adoption.</p> <p>Funding for schemes has yet to be secured. CATG could be one of a number of sources that could fund road and pedestrian safety schemes.</p>	<p>Area Board to note</p> <p>CC</p>
b)	Hills Traffic Management Plan	<p>Following internal changes to their site, Hills have produced a new Traffic Management Plan for HGVS travelling to and from their facility. The new plan should remove all HGV units bound for Hills from the town centre, Quemerford and A3102 (section between Calne and A342 nr Sandy Lane. See Appendix 4 for full details. Calne Without Parish Council has expressed its concern about the impact of the new route on Sandy Lane and the junction of the A342 and A4 at Old Derry Hill.</p>	<p>Area Board to note</p> <p>CC</p>
9.	Date of Next Meeting: Thursday 19th March 2020, 4pm at Calne Community Hub, Harris Room.		

Calne Community Area Transport Group

Highways Officer – Mark Stansby

Community Engagement Manager – Alexa Davies

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1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Calne Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Calne Area Board will have a remaining Highways funding balance of **£27,222.60**

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

- 6.1. There are no specific Safeguarding implications related to this report.

7. Recommendations to the Area Board:

- 7.1 To note the discussions and updates outlined in this report
- 7.2 To close the following Issues: 6011, 6012, 6425, 7159, 7187, 3-19-3, 3-19-5, 3-19-8 and 3-19-9
- 7.3 To add the following Issues to the Priority Schemes list: 7233, 3-19-6 and 3-19-10